



**MINUTES OF HARTLEPOOL & DISTRICT HOSPICE'S ANNUAL GENERAL MEETING HELD ON THURSDAY 29 SEPTEMBER 2016 AT 7.30 P.M. IN SHOTTON HALL, PETERLEE, SR8 2PH**

**PRESENT**

<b>Trustees</b>	<b>Members</b>	<b>Volunteers</b>	<b>Staff</b>	<b>Other</b>
Ainslie, Jim Armstrong, Robin Barber, Annaliese Cairns, Malcolm Gillespie, Karen Jones, Lorna Levinson, Martin Shotton, Clive Priestman, Ray Regan, Joanne	Charlton, Keith Lumley, Margaret	Bains, Janet Boobyer, Caroline Charlton, Maureen Eyre, M Gooding, Cherry Greenwell, Susan Hunter, Ann Marindale, John Newburry, George Poulton, Dorothy Staunch, Janet Tomlinson, Rose Walker, Stuart	Attiken, Anjalika Britten, Mark Britten, Sandra Chalmers, Anne Crone, Alex Dunn, Jan Emerson, Alison Forbes, Janice Grocott, Jan Haggan, Nicola Hildreth, Greg Hildreth, Julie Jeffries, Kevin Jobson, Rebecca McLaughlin, Melanie O'Sullivan, Leah Shepherd, Denise Smith, Lucy Spence, Albert Stoddart, Jackie Thornhill, Lindsey Witherley, Karen Woodall, Penny Woodall, Tracy	Clouting, B Eeles, Mike Jobson, Andrew Richardson, Ian

## 1.0 APOLOGIES

These were received from:

<b>Trustees</b>	<b>Members</b>	<b>Volunteers</b>	<b>Staff</b>	<b>Guild of Patrons</b>	<b>Other</b>
Blades, Tim Chacko, Thomas Stephens, D	Dawson, Anne Gibbon, Frank Hoey, Brian Lindridge, N McIver, Mr Nellis, Jean Niland, Honor Pickering, Sarah Rumney, Kay Welch, Freda Wrenn, Margaret	Bentham, Judith Ewen, June Harrington, R Howe, Shirley Grint, Irene Ness, Christine Watson, Sarah	Aylesbury, Jen Campbell, Lisa Connor, Angela Cross, Joanne Fleetham, S Hall, Steph Jordan, Alice Kelly, Janet Linsell, Janette McKenna, Demi Power, Michael Robinson, Laura Sanderson, Emma Sennett, Carol Welsh, Charlene Widdrington, W	Hankey, Darran Lloyd, Alan Muirhead, Derek	Akers-Belcher, C Cartwright, Mary Cook, Rob Dolan, Mr & Mrs Douthwaite, J Gramath, David Mason, Mr Mason, Sophia Morris, G Newcombe, Mr Pattison, Alby Peasron, Dorothy Rookes, Mr Stapley, Vivien Sirs, Kate Tilly, John Wilson, Janet

## 2.0 MINUTES FROM PREVIOUS MEETING (24 September 2015)

The minutes were **ACCEPTED** and **SIGNED** as a true record.

## 3.0 MATTERS ARISING FROM THE MINUTES

The Chief Executive reported that there were no other matters arising.

## 4.0 REAPPOINTMENT OF DIRECTORS

The following Directors stood forward for reappointment:

- Ray Priestman.
- Lorna Jones.
- Robin Armstrong.

**RESOLUTION:** The reappointment of the following Directors was **APPROVED:**

- Ray Priestman.
- Lorna Jones.
- Robin Armstrong.

## 5.0 CHIEF EXECUTIVE'S REPORT

The Chief Executive presented her Report (reference copy retained in the Annual General Meeting file).

## 6.0 **PRESENTATION BY JAN GROCOTT, HEAD OF COUNSELLING & SUPPORT SERVICES**

The Head of Counselling & Support Services, Jan Grocott gave a presentation on 'Jo & Mya Education Project (reference copy retained in the Annual General Meeting file).

## 7.0 **PRESENTATION OF LONG SERVICE AWARDS FOR VOLUNTEERS**

The Chief Executive presented the following Long Service Awards for Volunteers:

<b>3 Years</b>	<b>5 Years</b>	<b>10 Years</b>	<b>15 Years</b>	<b>35 Years</b>
Ewen, June Horner, Elaine Maddison, Anne Ness, Christine Walton, John Watson, Sarah Williams, Linda	Bentham, Judith Howe, Shirley Ord, Elizabeth		Foster, Maurice Newbury, George	Cairns, Malcolm Gibbon, Frank

## 8.0 **PRESENTATION OF STAFF COMMENDATION AWARDS**

The Chief Executive presented the following Commendation Awards, which had been nominated by staff:

- Clinical Staff – Deborah Howells, Healthcare Assistant.
- Non-Clinical Staff – Leah O’Sullivan, Administration Apprentice.
- Non-Clinical Staff – Albert Johnstone, Handyman.
- Non-Clinical Staff – Albert Spence, Shop Manager.

## 9.0 **PRESENTATION OF CHIEF EXECUTIVE AWARD**

The Chief Executive presented the Chief Executive’s Award to:

- Joanne Hull, Healthcare Assistant.
- Joanne Nicholson, Healthcare Assistant.

## 10.0 **PRESENTATION OF CHIEF EXECUTIVE TEAM OF THE YEAR AWARD**

The Chief Executive presented the Chief Executive’s Team of the Year Award to:

- Domestic Team.

## 11.0 **ANY OTHER NOTIFIED BUSINESS**

There was no other notified business and the Chair closed the meeting at 20.10.