

MINUTES OF ALICE HOUSE HOSPICE'S ANNUAL GENERAL MEETING HELD VIRTUALLY VIA ZOOM ON THURSDAY 01 DECEMBER 2022 AT 6.00 P.M. IN ALICE HOUSE HOSPICE, ALICE HOUSE, WELLS AVENUE, HARTLEPOOL, TS24 9DA

PRESENT

Trustees	Members	Staff
Barber, Annaliese Chacko, Thomas Druce, James Jones, Lorna Priestman, Ray Regan, Joanne		Britten, Sandra Burrell, Kay Gibson, Karen Haggan, Nicola

1.0 APOLOGIES

These were received from:

Trustees	Members	Staff
	Charlton, Keith Lindridge, Norman Niland, Honor Newburry, George Rumney, Kay Welch, Freda Wrenn, Margaret	Brown, Jen Hull, Joanne Inch, Kat Ingledew, Liz Linsel, Jeanette McIver, Paula Parker, Gil Robinson, Laura Tempest, Paula Whalley, Sue White, Anita

2.0 MINUTES FROM PREVIOUS MEETING (25 November 2021)

The minutes were **ACCEPTED** and **SIGNED** as a true record.

3.0 MATTERS ARISING FROM THE MINUTES

The Chief Executive reported that there were no other matters arising.

4.0 REAPPOINTMENT OF DIRECTORS

4.1 Jim Ainslie

The following Director stood forward for reappointment:

- Jim Ainslie

RESOLUTION: The reappointment of Jim Ainslie as a Director was **APPROVED**.

4.2 **Annaliese Barber**

The following Director stood forward for reappointment:

- Annaliese Barber

RESOLUTION: The reappointment of Annaliese Barber as a Director was **APPROVED**.

4.3 **Joanne Regan**

The following Director stood forward for reappointment:

- Joanne Regan

RESOLUTION: The reappointment of Joanne Regan as a Director was **APPROVED**.

4.4 **Clive Shotton**

The following Director stood forward for reappointment:

- Clive Shotton

RESOLUTION: The reappointment of Clive Shotton as a Director was **APPROVED**.

5.0 **REPORT FROM CHIEF EXECUTIVE OPERATIONAL AND CHIEF EXECUTIVE NON-OPERATIONAL**

The Chief Executive Operational reported that as the Hospice continued to recover from the impact of COVID-19 and started to navigate a path through the current cost of living crisis, the Hospice had achieved the following additional income streams during 2021/2022:

- **Stockton Patients**

Butterwick Hospice's Inpatient Unit had remained closed during 2021/2022. The Hospice had successfully managed to receive £80,000 of additional funding from commissioners for the increased bed capacity for Stockton patients. Further additional funding had also been secured whilst Butterwick Hospice's Inpatient Unit remained closed during 2022/2023.

- **Insurance Claims for COVID-19**

The Hospice had successfully pursued insurance claims for lost income during COVID-19 from the Hospice's Shops (£116,000 in 2020/2021 and £61,142 in 2021/2022). Further claims totaling £184,000 were expected during 2022/2023.

- **NHS England Funding**

Additional funding had been received in response to the Omicron variant of COVID-19 (13/12/21-31/03/22) for the full utilisation of Hospice beds, totaling £191,141.

The Chief Executive Non-Operational reported on the following achievements during 2021/22:

- **Education in Care Homes**

The Hospice had continued to provide end of life care training in care homes, thereby upskilling the workforce to enable better care and reduced hospital admissions.

- **Kickstart Scheme**

The Hospice had provided 93 placements ranging from retail, facilities, holistic therapies, virtual reality, catering and digital communications, with Government funding received of £443,000.

- **Events/Fundraising**

Events/Fundraising did not achieve budget mainly due to the continuing impact of COVID-19 and the cost of living crisis. Fundraising had continued to do an excellent job by thinking outside of the box with virtual challenges, competitions and quizzes.

The Chief Executive Operational and Chief Executive Non-Operational thanked volunteers, staff and supporters for their hard work, dedication and commitment which enabled the Hospice to continue to support its local communities.

6.0 **PRESENTATION OF LONG SERVICE AWARDS FOR VOLUNTEERS**

The Chief Executive Non-Operational reported that the following Long Service Awards for Volunteers would be send out in the post. The Chair requested that future Volunteer Awards be presented at volunteer events, including the Volunteer Afternoon Tea and Volunteer Christmas Party.

3 Years	5 Years	10 Years	15 Years	20 Years
Leanne Mills Christopher Nicholson Ellen Obuba Barbara Smart Julie Wass	Ann Binns June Flaxton Ian Foland Graham Mannikan Barbara McGowan Dawn Rogers Richard Steer Tracy Walker Margaret Wilson			

7.0 **ANY OTHER NOTIFIED BUSINESS**

There was no other notified business.