

**MINUTES OF ALICE HOUSE HOSPICE'S ANNUAL GENERAL MEETING HELD VIRTUALLY VIA ZOOM ON THURSDAY 18 MARCH 2021 AT 6.00 P.M. IN ALICE HOUSE HOSPICE, ALICE HOUSE, WELLS AVENUE, HARTLEPOOL, TS24 9DA**

**THE 2020 ANNUAL GENERAL MEETING WAS DEFERRED UNTIL 18 MARCH 2021 AS A RESULT OF THE IMPACT OF THE CORONAVIRUS PANDEMIC, WHICH WAS HELD VIRTUALLY VIA ZOOM IN LINE WITH THE GOVERNMENT'S GUIDANCE ON PUBLIC GATHERINGS AT THE TIME OF THE MEETING.**

**PRESENT**

Trustees	Members	Staff
Ainslie, Jim Armstrong, Robin Chacko, Thomas Jones, Lorna Priestman, Ray Regan, Joanne		Britten, Sandra Gibson, Karen Haggan, Nicola Hildreth, Greg Woodall, Tracy

**1.0 APOLOGIES**

These were received from:

Trustees	Members	Staff
Barber, Annaliese Jones King, Paul Martin, Karen Shotton, Clive	Charlton, Keith Dawson, Ann Donovan, Margaret Gibbon, Francis Hoey, Brian Kitching, Sally Lindridge, Norman Nellis, Jean Newbury, George Niland, Honor Noble, Sarah Redgrave, E Rumney, Kay Welch, Freda Wrenn, Margaret	

**2.0 MINUTES FROM PREVIOUS MEETING (26 September 2019)**

The minutes were **ACCEPTED** and **SIGNED** as a true record.

### 3.0 **MATTERS ARISING FROM THE MINUTES**

The Chief Executive reported that there were no other matters arising.

### 4.0 **REAPPOINTMENT OF DIRECTORS**

#### 4.1 **Ruby Marshall MBE**

The Chair reported upon the sad loss of Ruby Marshall MBE (Trustee) who had very sadly died at the beginning of the Coronavirus Pandemic in April 2020. Ruby had served as a Hospice Trustee since May 2018 and had made a significant impact locally throughout her long career in health and social care as well as serving on many voluntary community sector boards.

#### 4.2 **Dr Robin Armstrong**

The Chair reported that Robin Armstrong would be standing down from his role as Trustee in September 2021 when he would be retiring. On behalf of the Board of Trustees, the Chair thanked Robin for his unwavering time and effort supporting the Hospice as a Trustee since September 2003. Robin responded that it had been a wonderful privilege to see the Hospice grow and develop since joining as a Trustee 18 years ago.

#### 4.3 **Reappointment of Directors**

The following Director/s stood forward for reappointment:

- Raymond Priestman
- Lorna Jones
- Robin Armstrong (until September 2021)

**RESOLUTION:** The reappointment of the following Director/s was **APPROVED:**

- Raymond Priestman (Chair of Trustees)
- Lorna Jones (Vice Chair of Trustees)
- Robin Armstrong (Trustee with Specialist Clinical Knowledge)

### 5.0 **CHIEF EXECUTIVE'S REPORT**

The Chief Executive reported on the challenges faced by the Hospice during the past 12 months as a result of the Coronavirus Pandemic. The Chief Executive reported that the Government funding for COVID-19, received from NHS England via Hospice UK, had provided a valuable lifeline to all hospices. The Chief Executive extended her thanks and gratitude to every member of staff and all volunteers for their support during an unprecedented period in history.

**6.0 PRESENTATION OF LONG SERVICE AWARDS FOR VOLUNTEERS**

The Chief Executive reported that as a result of the Coronavirus Pandemic, the Long Service Awards for Volunteers had been sent out in the post as detailed below:

<b>3 Years</b>	<b>5 Years</b>	<b>10 Years</b>	<b>15 Years</b>	<b>20 Years</b>
<b>Joan McAllister Honor Maria Czeba Linda Fraser George Heslop Liam Martin Ashley Foster Sharon Smith Margaret Richardson Ryan George Sally Burton Carol O'Connor Paul Ingram Samantha Henderson Wattee Ramanjooloo Janette Tomlinson Audrey Harvey Janet Shaw Sybil Mountford Elizabeth Dennis Jane Affleck Susan Graham Tracy Smiles Laura Whitton</b>	<b>Vera James John Allen Martin Coverdale James Kealy Margaret Heyman Michael Coultas Gladys Tucker</b>	<b>Judith Bentham Tessa Dollin</b>	<b>Carola Holmes Enid Rumney</b>	<b>Kathleen Green George Newbury</b>

**7.0 ANY OTHER NOTIFIED BUSINESS**

There was no other notified business.